



Shri Shivaji Education Society Amravati's
Mahatma Fule Arts, Commerce and Sitaramji Chaudhari Science Mahavidyalaya, Warud

444906 Dist Amravati (M. S.) Ph. (off.): 07229-232022

NAAC Accreditation with "B" Grade with CGPA-2.43

Estd.: 1960

President

Shri. Harshvardhan. P. Deshmukh

Principal

Dr. J. D. Wadate

Founder President

Dr.Panjabrao alias Bhausaheb

Deshmukh

STAFF OF GRIEVANCE REDRESSER COMMITTEE MEMBERS

Sr.No	Name of Members	Designation	Contact No.	Responsibility	E-Mail
1	Dr. J. D. Wadate	Principal	9423123588	Chairman	jdwadate@gmail.com
2	Dr Ku.S.K.Ulhe	Assit.Prof.	9823032285	Secretary	botanysharu@rediffmail.co
3	Sau. M.R.Umekar	Assit Prof	9112849421	Member	mrumekar@gmail.com
4	Shri.V.N.Telmore	Director Of physical edu.	9421826777	Member	telmorevinod@gmail.com
5	Shri. R.R. Zoting	Asso. Prof	9421738781	Member	rajeshzoting@gmail.com
6	Dr.S.D.Ohale	Asso. Prof	9423126824	Member	shrikantdohale@gmail.com
7	Dr.G.K. Reddy	Assit. Prof	9823288312	Member	reddy_2007@rediffmail.com

Objectives

A Grievance Redressal committee has been formed in our college to settle genuine grievances of students up to a satisfaction level so as to create a healthy relationship among the students. The grievance will include any matter relating to student and staff. The committee is requested to contribute effectively to dispose the grievances at the earliest.

Rules

- 1) To deal with all the genuine grievances of students and staff of the college.
- 2) All complainants should file their grievances either by writing on paper to the committee.
- 3) The committee will meet at least once in a month to resolve the grievances.
- 4) To take conclusive decision and submit its recommendations to the deciding authority for removal of alleged grievances.
- 5) The student/staff shall bring up his grievance in a prescribed format immediately to the grievance cell without fail. The number of grievances settled or pending will be reported to the Principal in every month.

Procedure

- 1) A complaint box is provided at the ground floor of 2nd block for students.
- 2) Similarly another complaint box will be provided at 2nd floor (in front of Botany Department) of the same block for the students.
- 3) All grievances referred to the Grievance Redressal committee shall be entered in a Register by designated member.
- 4) All complaints should be resolved within a time frame by looking into its seriousness and by two-way approach.
- 5) The result of the grievance will be informed to the complainant within the period defined.
- 6) Any student may report directly to the principal for resolving their grievance if he/she is dissatisfied by the GRC.

Scope:

The cell will deal with Grievances received in writing from the students about any of the following matters:-

Academic Matters: Related to timely issue of duplicate Mark-sheets, Transfer Certificates, Conduct Certificates or other examination related matters.

Other Matters: Related to certain misgivings about conditions of sanitation, preparation of food, availability of transport, victimization by teachers etc.

GRIEVANCE FORMAT

Name of the complainant.....

Class:

Department:

Nature of Grievance

Undertaking I here declare that the information furnished above by me is true and accurate. Further,

I understand that disciplinary action can be taken against me if the above allegations are found incorrect or malicious.

Signature of the Complainant

Date: